

Stephen Kawena Lopez
Chairperson
Dist. 8

Michael Pono Kekela
Vice Chairperson
Dist. 4



Vacant, Dist. 1, Board Member
James Kimo Lee, Dist. 2, Board Member
Thomas Brown, Dist. 3, Board Member
Emily Taaroa, Dist. 5, Board Member
Keith Unger, Dist. 6, Board Member
Michael Bell, Dist. 7, Board Member
Vacant, Dist. 9, Board Member

**DEPARTMENT OF WATER SUPPLY
COUNTY OF HAWAI‘I
WATER BOARD MEETING
AGENDA**

MEETING DATE: March 25, 2025
TIME: 10:00 a.m.
IN-PERSON LOCATION: West Hawai‘i Civic Center
Building G, 74-5044 Ane Keohokālole Hwy., Kailua-Kona, Hawai‘i

REMOTE MEETING LINK:
https://www.facebook.com/HawaiiDWS/live_videos/

STATEMENTS FROM THE PUBLIC:
Public testimony may be done in person or in writing by email (dws@hawaiiidws.org), fax (808-961-8657), or by mail: 345 Kekūānaō‘a Street, Suite 20, Hilo, HI 96720. Please indicate agenda item submitting for. All testimony, regardless of time of receipt, will be part of the permanent record.

Remote Oral Testimony:
Telephone testimony may be presented by calling 1(669) 254-5252 and entering meeting ID 161 578 4485. Please wait for the Chair to ask for testimony on the item you are interested in. The Chair will unmute testifiers who call in, one phone number at a time.

Optional Alternative to Present Remote Oral Testimony:
If you would like to testify via an online video link, please email dws@hawaiiidws.org at least 24 hours before the meeting to request the link. You may also email to pre-register to present telephone testimony if you wish to be called on by name or before those who have not pre-registered. Testifiers who wish to remain anonymous or have not pre-registered may still call the testimony phone number and follow the instructions listed above.

ADDITIONAL INFORMATION:
Information about all the board’s meetings is available [here](#). General information about the board is available at [About the Water Board](#).

In the event the online remote connection is interrupted during the Water Board meeting, the Board shall recess for up to 30 minutes to allow for reestablishing the online remote connections. If the online remote connection cannot be reestablished after 30 minutes the meeting shall be adjourned and then reconvene per the following contingency plans:

Board shall reconvene on: March 26, 2025, 10:00 a.m.
Board shall reconvene at: DWS, Hilo Operations, 889 Leilani Street, Hilo, Hawai‘i

If you would like to testify via an online video link, please email dws@hawaiiidws.org before the meeting to request the weblink or phone number to testify.

- 1) CALL TO ORDER – 10:00 a.m. (please turn cell phones off or set to silent)
- 2) STATEMENTS FROM THE PUBLIC – Pursuant to HRS §92-3, oral testimony may be provided entirely at the beginning of the meeting or immediately preceding the agenda item.
- 3) APPROVAL OF MINUTES: Minutes of February 25, 2025, Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)
(**Note: Roll Call Required**)
- 5) SOUTH KOHALA:

A. JOB NO. 2023-1230, PARKER #4 DEEPWELL REPAIR

Chair: Is there any testimony for this item?

This project generally consists of furnishing all labor, materials, tools and equipment necessary to remove the existing pump, motor and column assembly; install a Department supplied submersible pump and motor, and Contractor supplied column assembly, sounding tube, and all appurtenant materials; well rehabilitation; borehole alignment survey; daily clean-up of the job site at the conclusion of each work day; chlorinate the well and pumping assembly; complete an efficiency test; electrical work; and perform all incidental work necessary to complete repair in accordance with the specifications.

Bids for this project were opened on March 13, 2025, at 1:30 p.m., and the following are the bid results:

| Bidder | Bid Amount |
|--|-------------------|
| Derrick’s Well Drilling & Pump Services, LLC | \$1,216,611.00 |
| Hawai’i Drilling & Pump Service, LLC | Non-Responsive |

Project Costs:

- | | |
|--|------------------------------|
| 1) Low Bidder (Derrick’s Well Drilling and Pump Services, LLC) | \$1,216,611.00 |
| 2) Contingencies (~10%) | \$ 121,389.00 |
| Total Cost: | <u>\$1,338,000.00</u> |

Funding for this project will be from DWS’s CIP Budget under Repair and Agreement. The contractor will have 120 calendar days to complete the well repair with the Department’s furnished equipment. The Engineering estimate for this project was \$766,700.00.

Well History:

Parker #4 Deepwell:

Original Installation: April 2009

RECOMMENDATION: It is recommended that the Board award the contract for JOB NO. 2023-1230, PARKER #4 DEEPWELL REPAIR, to the lowest responsible bidder, Derrick’s Well Drilling & Pump Services, LLC, for their bid amount of \$1,216,611.00, plus \$121,389.00 for contingencies, for a total contract amount of **\$1,338,000.00**. It is further recommended that either the Chairperson or the Vice-Chairperson be authorized to sign the contract, subject to review as to form and legality by Corporation Counsel.

6) NORTH KONA:

A. JOB NO. 2016-1056, WAI‘AHA DEEPWELL REPAIR – REQUEST FOR ADDITIONAL FUNDS AND TIME EXTENSION:

Chair: Is there any testimony for this item?

The Department is requesting a contract change order for the additional work for design modifications for the motor shroud assembly. The request for these design changes were made to address design weaknesses of the original design. The description of the additional work and associated fees are as follows:

| ITEM | DESCRIPTION | AMOUNT |
|------|--|-------------|
| 1. | Design modification for the motor shroud hanger. | \$ 4,776.00 |
| | TOTAL | \$ 4,476.00 |

Original Contract Amount: \$ 650,000.00
 Original Contingency Amount: \$ 65,000.00
 1st Additional Funds Request: \$ 380,080.50
 2nd Additional Funds Request: \$ 1,130.89
 3rd Additional Funds Request: \$ 4,476.00
 Total Revised Contract Amount: \$ 1,100,687.39

The Contractor is also requesting a contract time extension of 122 calendar days, due to the design change for the motor shroud assembly. This delay was beyond the control of the Contractor. Staff reviewed the request for additional funds and time extension and found that the \$4,476.00 and 122 calendar days can be considered justified.

RECOMMENDATION: It is recommended that the Board approve an increase in contingency of \$4,476.00 to Derrick’s Well Drilling & Pump Services, LLC, for a total project cost of \$1,100,687.39, and approve a contract time extension of 122 calendar days for JOB NO. 2016-1056, WAI‘AHA DEEPWELL REPAIR. If approved, the contract completion date will be revised from February 28, 2025 to June 30, 2025.

B. MEMORANDUM OF AGREEMENT BY AND BETWEEN DEPARTMENT OF WATER SUPPLY AND DEPARTMENT OF HAWAIIAN HOME LANDS:

Chair: Is there any testimony for this item?

The Department of Water Supply (DWS) is proposing to enter into a Memorandum of Agreement with the Department of Hawaiian Home Lands (DHHL) to provide an advance of 200 water units to support DHHL’s housing development in the Villages of La‘i‘Opua generally located within Tax Map Key 7-4-021. Prior to granting the water units, DHHL will provide to DWS, equipment as specified by DWS that will strengthen DWS’ operational resiliency in the North Kona water system.

RECOMMENDATION: It is recommended that the Board approve the Memorandum of Agreement subject to the approval of the Corporation Counsel, and that either the Chairperson or the Vice-Chairperson be authorized to sign the document.

7) MISCELLANEOUS:

A. DISCUSSION OF EFFECTIVE UTILITY MANAGEMENT ROADMAP:

Chair: Is there any testimony for this item?

(For discussion and possible action)

B. DEPARTMENT OF WATER SUPPLY PROPOSED OPERATING AND 5-YEAR CAPITAL IMPROVEMENT PROJECTS (C.I.P.) BUDGETS FOR FISCAL YEAR 2026:

Chair: Is there any testimony for this item?

The Department's Fiscal Year 2026 Operating Budget, totaling \$77,597,000.00, and 5-Year C.I.P. Budget for Fiscal Year 2026-2030, totaling \$235,500,000.00 have been distributed for the Board's review. A public hearing was held prior to this meeting to accept testimony. The Board may change either Budget or adopt them as presented over two readings.

RECOMMENDATION: It is recommended that the Board approve the Department's Fiscal Year 2026 Operating and C.I.P. Budgets on this first of two readings.

C. MONTHLY PROGRESS REPORT:

Chair: Is there any testimony for this item?

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

D. REVIEW OF MONTHLY FINANCIAL STATEMENTS:

Chair: Is there any testimony for this item?

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

E. MANAGER-CHIEF ENGINEER'S REPORT:

The Manager-Chief Engineer to provide an update on the following:

1. North Kona Wells
2. AWWA's 2025 Annual Conference and Expo (June 8-11, 2025 – Denver, CO)

F. CHAIRPERSON'S REPORT:

1. Chairperson to report on matters of interest to the Board

8) ANNOUNCEMENTS:

- Next Meeting – April 22, 2025, 10:00 a.m., Department of Water Supply, Hilo Operations, 889 Leilani Street, Hilo, Hawai'i

9) ADJOURNMENT:

Anyone requiring an accommodation or auxiliary aid and/or services to participate in this meeting (i.e. sign language, interpreter, large print), please contact the Board Secretary, at (808) 961-8050 as soon as possible, but no later than five days before the scheduled meeting.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai‘i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai‘i County Code} A lobbyist means “any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.” {Article 15, Section 2-91.3(a)(6), Hawai‘i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai‘i.

Board Packet: Pursuant to Hawai‘i Revised Statutes, Section 92-7.5, the board packet provided to members of the board for this meeting is available for public inspection during regular business hours at the Department of Water Supply office, 345 Kekūanaō‘a Street, Suite 20, Hilo, Hawai‘i.

“The Department of Water Supply is an Equal Opportunity provider and employer.”