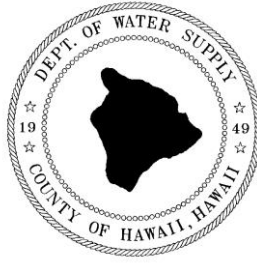


Stephen Kawena Lopez
Chairperson
Dist. 8

Michael Pono Kekela
Vice Chairperson
Dist. 4



Vacant, Dist. 1, Board Member
James Kimo Lee, Dist. 2, Board Member
Thomas Brown, Dist. 3, Board Member
Emily Taaroa, Dist. 5, Board Member
Keith Unger, Dist. 6, Board Member
Michael Bell, Dist. 7, Board Member
Vacant, Dist. 9, Board Member

**DEPARTMENT OF WATER SUPPLY
COUNTY OF HAWAII
WATER BOARD MEETING
AGENDA**

MEETING DATE: January 28, 2024
TIME: 10:00 a.m.
IN-PERSON LOCATION: West Hawai'i Civic Center
Building G, 74-5044 Ane Keohokālole Hwy., Kailua-Kona, Hawai'i

REMOTE MEETING LINK:
https://www.facebook.com/HawaiiDWS/live_videos/

STATEMENTS FROM THE PUBLIC:
Public testimony may be done in person or in writing by email (dws@hawaiidws.org), fax (808-961-8657), or by mail: 345 Kekūānāō'a Street, Suite 20, Hilo, HI 96720. Please indicate agenda item submitting for. All testimony, regardless of time of receipt, will be part of the permanent record.

Remote Oral Testimony:

Telephone testimony may be presented by calling 1(669) 254-5252 and entering meeting ID 160 432 5916. Please wait for the Chair to ask for testimony on the item you are interested in. The Chair will unmute testifiers who call in, one phone number at a time.

Optional Alternative to Present Remote Oral Testimony:

If you would like to testify via an online video link, please email dws@hawaiidws.org at least 24 hours before the meeting to request the link. You may also email to pre-register to present telephone testimony if you wish to be called on by name or before those who have not pre-registered. Testifiers who wish to remain anonymous or have not pre-registered may still call the testimony phone number and follow the instructions listed above.

ADDITIONAL INFORMATION:

Information about all the board's meetings is available [here](#). General information about the board is available at [About the Water Board](#).

In the event the online remote connection is interrupted during the Water Board meeting, the Board shall recess for up to 30 minutes to allow for reestablishing the online remote connections. If the online remote connection cannot be reestablished after 30 minutes the meeting shall be adjourned and then reconvene per the following contingency plans:

Board shall reconvene on: January 29, 2024, 10:00 a.m.
Board shall reconvene at: DWS, Hilo Operations, 889 Leilani Street.

If you would like to testify via an online video link, please email dws@hawaiidws.org before the meeting to request the weblink or phone number to testify.

- 1) CALL TO ORDER – 10:00 a.m. (please turn cell phones off or set to silent)
- 2) STATEMENTS FROM THE PUBLIC – Pursuant to HRS §92-3, oral testimony may be provided entirely at the beginning of the meeting, or immediately preceding the agenda item.
- 3) APPROVAL OF MINUTES: Minutes of December 17, 2024, Water Board Meeting
- 4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA (if necessary)
(Note: Roll Call Required)
- 5) POWER COST CHARGE:

Chair: Is there any testimony for this item?

Departmental power costs from all power sources have decreased since the last Power Cost Charge rate was determined. The Department proposes to decrease the Power Cost Charge from \$3.04 to \$2.32 per thousand gallons as a result. Power cost charges over the past year were as follows:

<u>Effective</u>	<u>PCC</u>
September 1, 2024	\$3.04
May 1, 2024	\$2.77
February 1, 2024	\$2.37
September 1, 2023	\$2.64

A Public Hearing will be held prior to this Board meeting to accept public testimony on this change.

RECOMMENDATION: It is recommended that the Board approve the decrease of the Power Cost Charge from \$3.04 to \$2.32, effective February 1, 2025.

6) MISCELLANEOUS:

A. DEDICATION OF WATER SYSTEMS:

Chair: Is there any testimony for this item?

The Department received the following document for action by the Water Board. The water system has been constructed in accordance with the Department’s standards and is in acceptable condition for dedication.

1. Grant of Easement and Bill of Sale

PL-SUB-2022-000046

Kukuiola Village Subdivision

Grantor/Seller: County of Hawai‘i

Tax Map Key (3) 7-4-020:037

Kealakehe, North Kona, Island of Hawai‘i, Hawai‘i

Facilities Charge: \$ TBA Date Paid: TBA

Final Inspection Date: 8/7/2024

Water System Cost: \$280,089.00

RECOMMENDATION: It is recommended that the Water Board accept this document subject to the approval of the Corporation Counsel, and that either the Chairperson or the Vice-Chairperson be authorized to sign the document.

B. ESTABLISHING A DEPARTMENT OF WATER SUPPLY AGRICULTURAL WATER USE DEDICATION PROGRAM:

Chair: Is there any testimony for this item?

(For discussion and possible action)

C. MANAGER-CHIEF ENGINEER AND DEPUTY PERFORMANCE REVIEW PROCESS:

Chair: Is there any testimony for this item?

(For discussion and possible action)

D. DEPARTMENT OF WATER SUPPLY ANNUAL STRATEGIC AND BUSINESS PLAN:

Chair: Is there any testimony for this item?

(For discussion and possible action)

E. DEPARTMENT OF WATER SUPPLY COLLECTION AND DELINQUENCY POLICIES:

Chair: Is there any testimony for this item?

Information will be provided to the Board on status updates on collection efforts due to delinquent balances for water service charges with information on current policies and procedures in place for collection and water shut-offs. Discussion will follow along with any recommendations that should be considered for future action.

F. MONTHLY PROGRESS REPORT:

Chair: Is there any testimony for this item?

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

G. REVIEW OF MONTHLY FINANCIAL STATEMENTS:

Chair: Is there any testimony for this item?

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

H. MANAGER-CHIEF ENGINEER'S REPORT:

The Manager-Chief Engineer to provide an update on the following:

1. North Kona Wells
2. Pacific Water Conference at the Hawai'i Convention Center from February 4-6, 2025

I. CHAIRPERSON’S REPORT:

1. Chairperson to report on matters of interest to the Board

7) ANNOUNCEMENTS:

- **Next Meeting** – February 25, 2025, 10:00 a.m., Department of Water Supply, Hilo Operations, 889 Leilani Street, Hilo, Hawai‘i.

8) ADJOURNMENT:

Anyone requiring an accommodation or auxiliary aid and/or services to participate in this meeting (i.e. sign language, interpreter, large print), please contact the Board Secretary, at (808) 961-8050 as soon as possible, but no later than five days before the scheduled meeting.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai‘i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai‘i County Code} A lobbyist means “any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.” {Article 15, Section 2-91.3(a)(6), Hawai‘i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai‘i.

Board Packet: Pursuant to Hawai‘i Revised Statutes, Section 92-7.5, the board packet provided to members of the board for this meeting is available for public inspection during regular business hours at the Department of Water Supply office, 345 Kekūanaō‘a Street, Suite 20, Hilo, Hawai‘i.

“The Department of Water Supply is an Equal Opportunity provider and employer.”