

**DEPARTMENT OF WATER SUPPLY  
COUNTY OF HAWAI‘I  
WATER BOARD MEETING**

**MEETING DATE:** November 25, 2014

**TIME:** 10:00 a.m.

**PLACE:** West Hawai‘i Civic Center, Community Center, Bldg. G, 74-5044 Ane  
Keohokalole Hwy, Kailua-Kona, HI

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1) CALL TO ORDER – 10:00 a.m. (*please turn cell phones off or set to silent*)

2) STATEMENTS FROM THE PUBLIC

3) APPROVAL OF MINUTES

- Minutes of the October 28, 2014, Water Board meeting

4) APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA  
(**Note: Addendum requires Roll Call Vote**)

5) PUNA:

A. **JOB NO. 2013-996, PĀHOA DEEPWELL A REPAIR:**

This project generally consists of the demolition and construction of a new well pump pad and replacement of the existing deep well submersible motor, pump, power cable, column pipe and appurtenances and chlorination of the well and pumping assembly, in accordance with the plans and specifications.

Bids for this project were to be opened on November 20, 2014, at 2:00 p.m., and the results will be reported at the meeting.

6) NORTH KOHALA:

A. **NORTH KOHALA WATER DISCUSSION:**

For discussion.

7) MISCELLANEOUS:

A. **DEDICATION OF WATER SYSTEMS:**

The Department has received the following documents for action by the Water Board. The water systems have been constructed in accordance with the Department’s standards and are in acceptable condition for dedication.

*(Items 1 through 6 were deferred from the October 28, 2014, Water Board meeting.)*

**1. DEDICATION DEED**

(Water Tank – South Makai)  
Grantor: Waiaha System, LLC  
Tax Map Key: (3) 7-5-017: 030

**2. GRANT OF EASEMENT AND BILL OF SALE**

Grantor/Seller: Waiaha System, LLC  
Tax Map Keys: (3) 7-5-017: 40 (Lot B); 7-5-017: 041 (Lot C); 7-5-017: 042 (Lot D)  
and 7-5-017: 043 (Lot E)

**3. ASSIGNMENT OF GRANT OF EASEMENT**

(Waiaha Systems, LLC, South Makai Leg)

Assignor: Waiaha System, LLC

Tax Map Key: (3) 7-5-017: 040; 7-5-017: 042; 7-5-017: 043

**4. DEDICATION DEED**

(Water Tank)

Grantor: Waiaha System, LLC

Tax Map Key: (3) 7-5-016: 089 (Lot 5-B)

**5. GRANT OF EASEMENT AND BILL OF SALE**

Grantor/Seller: Waiaha System, LLC

Tax Map Keys: (3) 7-5-016:015; 7-5-016:016; 7-5-016:017; 7-5-016:029; 7-5-016:088;  
7-5-016:089; 7-5-016:090; 7-5-016:091; 7-5-016:092; 7-5-016:093; 7-5-016:094; and  
7-5-016:095

**6. GRANT OF EASEMENT AND BILL OF SALE**

Grantor/Seller: Fred Arnold Bolton and Barbara Frances Bolton

Tax Map Key: (3) 7-5-016: 087

Final Inspection Date: *TBA*

Water System Cost: \$ *TBA*

**7. GRANT OF EASEMENT AND BILL OF SALE**

Grantor/Seller: Waiaha System, LLC

Tax Map Key: (3) 7-5-016:102 (Lot 2H)

**8. GRANT OF EASEMENT AND BILL OF SALE**

Grantor/Seller: Waiaha System, LLC

Tax Map Key: (3) 7-5-016: 103 (Lot 2J)

RECOMMENDATION: It is recommended that the Water Board accepts these documents subject to the approval of Corporation Counsel and that either the Chairperson or the Vice-Chairperson be authorized to sign the documents.

**B. DEPARTMENT OF WATER SUPPLY RESPONSE TO NATIONAL PARKS SERVICE'S PETITION TO DESIGNATE KEAUHOU AQUIFER AS A GROUND WATER MANAGEMENT AREA:**

DWS will provide a status report on its response to the National Parks Service's petition to designate Keauhou Aquifer as a Ground Water Management Area.

**C. EXECUTIVE SESSION RE: WATER BOARD/DEPARTMENT OF WATER SUPPLY RESPONSE TO NATIONAL PARK SERVICE'S PETITION TO DESIGNATE KEAUHOU AQUIFER AS A GROUND WATER MANAGEMENT AREA:**

The Water Board anticipates convening an executive meeting, closed to the public, pursuant to Hawai'i Revised Statutes, Sections 92-4, 92-5(a)(2), to discuss its response to National Park Service's petition to designate Keauhou Aquifer as a Ground Water Management Area, and for

the purpose of consulting with the Water Board's attorney on questions and issues pertaining to the Water Board's powers, duties, privileges, immunities and liabilities.

D. **DISCUSSION OF AMENDING RULES AND REGULATIONS REGARDING PLACING RESPONSIBILITY WITH PROPERTY OWNERS FOR TENANTS' DELINQUENT BILLS:**

*(This Item was deferred from the October 28, 2014, Water Board meeting.)*

Sub-Committee to report on proposed amendments to the Rules and Regulations regarding placing responsibility with property owners for tenants' delinquent bills, with discussion.

E. **AD HOC COMMITTEE PURSUANT TO HRS SECTION 92-2.5(B) TO PRESENT, DISCUSS AND/OR NEGOTIATE FOR LEGISLATION REGARDING THE PLACEMENT OF SUCH LIENS ON REAL PROPERTY FOR NON-PAYMENT OF WATER BILLS:**

*(This Item was deferred from the October 28, 2014, Water Board meeting.)*

The Ad Hoc Committee is exploring legislation pursuant to HRS Section 92-2.5(B) which would allow the placement of an automatic lien on property for non-payment of water bills. The Ad Hoc Committee will present, discuss, and/or negotiate for such legislation with any necessary person including, but not limited to, any water or wastewater department or division of any county, and/or with any legislators in the State of Hawai'i.

The Ad Hoc Committee is also exploring a revision of the Department of Water Supply Rules and Regulations to hold a property owner responsible for any water bill for water service to such property, whether or not the property owner resides on the property; and that no water service will be granted to such property until all such delinquencies are paid or other agreement is reached.

For discussion and possible action.

F. **MONTHLY PROGRESS REPORT:**

Submission of Progress Report of Projects by the Department. Department personnel will be available to respond to questions by the Board regarding the status/progress of any project.

G. **REVIEW OF MONTHLY FINANCIAL STATEMENTS:**

Submission of financial statements and information relating to the financial status of the Department. Department personnel will be available to respond to questions by the Board relating to the financial status of the Department.

H. **MANAGER-CHIEF ENGINEER'S QUARTERLY UPDATE:**

*(This Item was deferred from the October 28, 2014, Water Board meeting.)*

Report on the third quarter of 2014 by the Manager-Chief Engineer, with discussion.

J. **MANAGER-CHIEF ENGINEER'S EVALUATION FOR CALENDAR YEAR 2014:**

For discussion on processing, procedures, and summarized results.

J. **REVIEW/APPROVAL OF REVISED DRAFT MANAGER-CHIEF ENGINEER'S EVALUATION FORM AND PROCEDURES FORM FOR CALENDAR 2015:**

*(This Item was deferred from the October 28, 2014, Water Board meeting.)*

For discussion and possible action.

J. **MANAGER-CHIEF ENGINEER'S REPORT:**

The Manager-Chief Engineer will provide an update or status on the following:

- 1) Pu'ukala/Kona Ocean View Properties Subdivision Improvement District Update
- 2) Lava Update
- 3) Public Information and Education Specialist Update

K. **CHAIRPERSON'S REPORT:**

Chairperson to report on matters of interest to the Board.

8) **ANNOUNCEMENTS:**

1. **Next Regular Meeting:**

The next meeting of the Water Board is scheduled for December 16, 2014, at the Department of Water Supply, Operations Center Conference Room, 889 Leilani Street, Hilo, HI.

2. **Following Meeting:**

The following meeting of the Water Board will be held at 10:00 a.m. on January 27, 2014, at the Department of Water Supply, Operations Center Conference Room, 889 Leilani Street, Hilo, HI.

9) **ADJOURNMENT**

Anyone who requires an auxiliary aid or service for effective communication or a modification of policies or procedures to participate in this Water Board Meeting should contact Janet Snyder, Secretary, at 961-8050 as soon as possible, but no later than five days before the scheduled meeting. **Notice to Lobbyists:** If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Hilo, Hawai'i.